**BENGALURU EAST CITY CORPORATION**

**Office of the Executive Engineer MP & CS Division,**
**K.R.Puram Zone-02, Bangalore-560036.**
**e-mail of the tender inviting authority: eeprojetmz@gmail.com**

**SHORT TERM TENDER NOTIFICATION**

**(Through GOK e – Procurement Portal Only)**

# Mapping of buildings and campuses using Total Stations & documenting floor-wise land utilization area statements. Within the jurisdiction of BENGALURU EAST CITY CORPORATION

# BENGALURU EAST CITY CORPORATION

Tender Noti No:BECC/PR/EE(MP&CS)/09/2025-26 Dated : 19.01.2026

Office of the Executive Engineer,
MP & CS Division,
K.R.Pura Zone-02
Bangalore-560 036.

## LETTER OF INVITATION

## (Short Term Tender through e-Procurement Portal)

The Executive Engineer (MP&CS), K.R.Pura Zone-02, on behalf of the Commissioner, Bengaluru East City Corporation invites proposal (Technical) for empanelment of Technically competent and experienced companies in the relevant field as Vendors for mapping buildings and campuses using **Total Stations** & documenting floor wise land utilization area statements. Within the jurisdiction of BECC.

**1)** The objectives and the scope of the assignment shall be as follows:

a) Conducting Total Station Survey of the Buildings assigned.
b) Floor wise mapping of the Buildings.
c) Documentation of Floor wise Land utilization area statements.
d) To deploy the professionals as the per the need of the assignment.

**2)** The Vendors with the relevant experience and the company profile empanelled.

**3)** The RFP includes the following documents

Section-1: The Letter of invitation
Section-2: Technical proposal – Standard forms

**4) Availability of Tender Document and Mode of Tendering**

Tender documents may be downloaded from Government of Karnataka e- Procurement website and bids submitted therein – https://kppp.karnataka.gov.in

**4.1 Tender Processing Fee:** Each bidder shall pay tender processing fee, as mentioned in the e-Procurement portal, through any of the following 4 e- Payment options only:

1. Credit Card
2. Direct Debit

3. National Electronic Funds Transfer (NEFT) [Challan to be generated through e-Procurement System prior to payment]
4. Over the Counter (OTC) – designated ICICI bank branches located across the country [Challan to be generated through e-Procurement System prior to payment] Details regarding e-Payment, may be seen at e-Procurement website https://kppp.karnataka.gov.in)

**4.2** Tenders must be electronically submitted (on-line through internet) within the last date and time published in e-procurement portal. Technical bids of the Tenders will be opened after prescribed time and date in the e-Procurement portal, in the presence of the Tenderers who would be present at the Office of the Executive Engineer (MP & CS), K.R.Pura Zone-02, at address mentioned above. Tenderers who do not meet the prequalification criteria prescribed under clause-5 will be treated as technically non-responsive and, hence, they will not be considered for the award of contract. The financial bid of such technically nonresponsive tenderers will not be opened/processed.

**4.3** The bid shall be encrypted using the Digital Signature Certificate of the bidder prior to the submission of bid. The bidder is strongly advised to ensure the browser compatibility of desktop / laptop well in advance to the actual bid submission date and time. The Centre for e-Governance will not be responsible for non-accessibility of e-Procurement pages due to internet connectivity used by the bidder and for technical glitches in the desktop / laptop used by the bidder Proposal must be electronically submitted (Online through Internet) Within the date and time published in the e-procurement portal. Technical proposal of the RFP document will be opened at prescribed time and date as mentioned in the e-procurement portal at the Office of the Executive Engineer, Mp & CS Division, K.R.Pura Zone-02, Bengaluru East City Corporation, Bengaluru-560048.

**4.4** Proposal must be accompanied by refundable **Earnest Money Deposit (EMD) of Rs. 1,00,000/-.** The EMD amount as specified in this tender document to be uploaded in the e-procurement portal only using any of the following four modes:

Credit Card., Direct Debit, National Electronic Fund Transfer (NEFT), Over the Counter (OTC), Capability with respect of assignment executed, field study & lab equipments and managerial capabilities

**1) Eligibility criteria:**

**Legal Entity Eligibility Criteria:**

a) The Bidder must be a registered company or a partnership firm or proprietary firm active and functional for at least 5 years and has an office in Bengaluru City. The proof of being such an entity shall be submitted in the form of Certificate of Incorporation or Certificate as Partnership Firm under relevant law or proof of being a Proprietary Firm.

b) Should have PAN Registration, GST Registration, Professional Tax Registration and EPF Registration.

**Survey Related Infrastructure Eligibility criteria:**

The bidder must own the following survey infrastructure in its name:

c) At least 2 Sets of Multifrequency DGPS (Differential Global Positioning Systems) for setting up control points along with Legal License of DGPS Data Processing Software
d) At least 5 (Five) Total Stations.
e) At least 2 legal Licenses of AutoCAD for preparation of drawings.
f) At Least 1 large format (A0 size) color plotter.

**Financial Eligibility Criteria:**

g) The bidder must have an Average Annual Turnover of at least Rupees One Crore over the past 5 years.
**h)** The bidder must submit audited balance sheets for the past 5 financial years.

**Similar Work Eligibility Criteria:**

i) The Company should have successfully completed preparation of Land Utilisation Statements for buildings using Total Stations/LiDAR and DGPS for at least 2,00,000 Sq. ft. (Two Lakh Square feet) in total and not less than 50,000 (Fifty Thousand) Square Feet from one single Campus/Premises within ULB limits. Copies of Work Order, Completion Certificate and proof of payment for the same must be furnished.
j) Proposals from joint Ventures/Consortia/Consortium are not acceptable.

**Note:-** Documentary Proof of fulfillment of all above criteria duly Notarized has to be attached.

## 2) Scope of Work and Deliverables

### 2.1 Scope of Work

The selected bidder shall undertake a comprehensive property survey and prepare accurate floor-wise CAD drawings and area statements in accordance with BECC’s specifications. The scope includes on-site measurement, data verification, preparation of digital outputs, and submission of all required deliverables within the prescribed timelines.

## 2.2 Key Clauses and Conditions (Based on Past Experience)

### 2.2.1 Dispute Resolution and Re-survey

In the event of any dispute or objection raised by property owners regarding the measurements recorded in the survey report, the bidder shall, upon BECC's direction, undertake **one (1) or two (2) resurveys** to substantiate and validate the reported measurements.

### 2.2.2 Data Ownership and Confidentiality

a. All survey data, CAD drawings, reports, photographs, and related outputs generated under this contract shall be the **exclusive property of BECC**.
b. The bidder shall **not reuse, reproduce, share, or disclose** any portion of the data or deliverables without the **prior written consent** of BECC.
c. The bidder shall execute a **Confidentiality and Non-Disclosure Agreement (NDA)** prior to commencement of work to ensure proper handling and protection of sensitive property data.

### 2.2.3 Timelines for Completion

The entire property survey, including data collection, processing, preparation of drawings, and submission of deliverables, shall be **completed within thirty (30) days** from the date of issue of the work order.

Any delay beyond the stipulated period shall attract penalties or action as per BECC's terms and conditions.

## 2.3 Deliverables

The bidder shall submit the following **mandatory deliverables** in both **soft (CAD/DWG format)** and **hardcopy (A3/A2 size)** formats:

### 2.3.1 Floor-wise CAD Drawings

Each floor plan shall be prepared in CAD format with clearly labeled functional areas using suitable **layers and color codes**, covering but not limited to:

- Lift
- Staircase
- Lobby
- Office
- Store room
- Garbage Room

- Parking Area
- Ramp
- Open Space
- Mobile Tower(s) (if any)

**2.3.2 Separate Drawings for Each Level**

Separate and distinct CAD drawings shall be prepared for:

- Basement(s)
- Ground Floor
- Each Upper Floor
- Terrace Floor

**2.3.3 Floor-wise Area Statement**

Each floor drawing shall include a **tabulated area statement** adjacent to the drawing, indicating:

- Usage Type
- Area (in Sq. Ft.)
- Remarks (if any)

**2.3.4 Abstract of Total Areas**

A consolidated **abstract** summarizing all measured areas shall be submitted, covering:

- Total Building Area (sum of all floors)
- External Structures (e.g., STP, Sheds, Garbage Room, Security Cabin)
- Surface Parking and Open Structures

**3) Calendar of Events: -**

- Availability of Tender Document from **28-01-2026** onwards
- Last Date for uploading the filled proposal is 12-02-2026 up to 16.00 hours
- Date of opening of technical proposal is 13-02-2026 at 16.30 hours

**4)** Interested Eligible Vendors may obtain further information at office of the Executive Engineer, MP & CS Division, K.R.Puram Zone-02, BECC, Bengaluru-560036 Phone No:94486 76356 on any working day during working hours.

**5)** The conditional proposals will be rejected

**6)** Vendors shall upload all the Signed, Sealed and Scanned copies of certificates pertaining to their eligibility criteria, Essential conditional criteria, financial criteria documents, etc., No physical documents

shall be considered. All the participants shall produce all the original documents for verification whenever necessary.

**7)** For those Vendors whose Technical proposals do not satisfy the Eligibility Criteria as mentioned above will not be qualified in the technical evaluation and rejected.

**8)** The Financial Bids of only the technically qualified bidders shall be opened.

**9)** The proposals will remain valid for the period of 90 days of the deadline from the date of submission of proposal.

**10)** The BECC reserves the right to reject any or all the proposals without incurring any liability or obligation to inform the Vendors or the reasons for such action.

**11)** Corrigendum's/ Modifications/ Corrections if any will be published in Website only.

Sd/-
Executive Engineer (MP & CS),
Bengaluru East City Corporation

**COPY SUBMITTED TO:-**

1. Copy Submitted to the Commissioner for kind information.
2. Copy Submitted to the Special Commissioner (MP&CS) for kind information.
3. Copy along with soft copy submitted to the Deputy Commissioner, Bangalore Urban district, Bangalore for kind information and to publish in District tender Bulletin, Government of Karnataka.
4. Copy submitted to the Engineer-In-Chief for kind information.
5. Copy submitted to the Joint Commissioner (K.R.Pura Zone-02) for kind information.
6. Copies submitted to the Chief Engineer (K.R.Pura Zone-02) for kind information.

# A.DETAILS OF THE FIRM

| | | |
|---|---|---|
| **1** | **Name of The Firm/Company** | |
| **2** | **Date of Establishment** | |
| **3** | **Address Details** | |
| **3** | **Registered office/Head office Address** | |
| | **Telephone** | |
| | **Fax** | |
| | **Mobile** | |
| | **Email** | |
| | **Website** | |
| **3** | **Address for correspondence** | |
| | **Telephone** | |
| | **Fax** | |
| | **Mobile** | |
| | Email | |

**Seal & Signature of Authorized Representative**

# C. CHECK LIST FOR DOCUMENTS SUBMITTED BY APPLICANT

| Sl. No | Name of Document | Attached (Yes/No) |
|---|---|---|
| **A. Administrative Criteria** | | |
| 1 | Registered office in Bangalore and existence of firm for at least 10 years. | |
| 2 | Balance Sheet for last 5 Years | |
| 3.1 | PAN Registration | |
| 3.2 | GST Registration | |
| 3.3 | Professional Tax Registration | |
| 3.4 | EPF Registration | |
| **B. Technical Criteria** | | |
| 1 | Survey as main activity of the company | |
| 2 | At least 2 Civil Graduate Engineers | |
| 3 | At least 5 Total Stations | |
| 4 | At least 2 Sets of Multifrequency DGPS (Differential Global Positioning Systems) with Legal License of DGPS Data Processing Software | |
| 5 | Licensed CAD Software | |
| 6 | Own Large format Plotter | |
| **C. Relevant Experience and Empanelment** | | |
| 1 | At least 2,00,000 Sq. ft. (Two Lakh Square feet) in total and not less than 50,000 (Fifty Thousand) Square Feet from one single Campus/Premises within ULB limits. | |

**Format for Anti Collusion Certificate**

**(On the Letterhead of the Bidder or All members of Consortium)**

To,
Executive Engineer
MP & CS Division,
K.R.Pura Zone-02
BECC, Bangalore-560036
Karnataka, India

**Sub**:- **Providing services for Mapping of buildings and campuses using Total Stations &**
**documenting floor wise land utilization area statements. Within the jurisdiction of BENGALURU EAST CITY CORPORATION**
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We hereby certify and confirm that in the preparation and submission of our Proposal for **Providing services for Mapping of buildings and campuses using Total Stations & documenting floor wise land utilization area statements. Within the jurisdiction of BENGALURU EAST CITY CORPORATION Limits**, we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant Proposal.

Dated this _____ Day of _____ 2026

_____

(Name of the Bidder)

_____

(Signature of the Authorized Person)

_____

(Name and designation of the Authorized Person)

Signature of the Bidder

## Format for Undertaking

**(On stamp paper of appropriate value)**

To, Date:

Executive Engineer,
MP & CS Division,
K.R.Pura Zone-02,
BECC, Bangalore-560036,
Karnataka, India

**Sub**:- **Providing services for Mapping of buildings and campuses using Total Stations &**
**Documenting floor wise land utilization area statements within the Jurisdiction of BENGALURU EAST CITY CORPORATION**

*****

We confirm that we are not barred or blacklisted by BBMP, Government of Karnataka (GOK), any other State Government in India (SG) or Government of India (GOI), or any of the agencies of GOK/SG/GOI or any other Procuring Entities within the meaning of the Karnataka Transparency in Tenders Act and the rules made there under, from participating in urban infrastructure or any other projects (contracting or otherwise) as on the Proposal Due Date indicated in the EOI document issued by BECC.

Yours faithfully,

(Signature of Authorized Signatory)

(Name and designation of the Authorized Person)

Signature of the Bidder.

# FINANCIAL PROPOSAL

**Providing services for Mapping of buildings and campuses using Total Stations & documenting floor wise land utilization area statements. Within the jurisdiction of BENGALURU EAST CITY CORPORATION,**

I/We having examined the bid document and understood its contents hereby submit my/ our financial proposal to **providing services for Mapping of buildings and campuses using Total Stations & documenting floor wise land utilization area statements. Within the jurisdiction of BENGALURU EAST CITY CORPORATION limits.** The bid is unconditional and unqualified.

| **Sl No** | **Description of the work** | **Unit** | **Rate (Inclusive of all taxes** | |
|---|---|---|---|---|
| | | | **Rs. In figures** | **Rs. in words** |
| 1 | **Providing services for Mapping of buildings and campuses using Total Stations & documenting floor wise land utilization area statements. including all Taxes and Services** | Per Sq.ft | | |

**Bidder**

**NOTE.**

1. Bid prices shall be quoted by the Tenderer in Indian Rupees.
2. If Bid price in words do not tally with Bid price in figure then the Bid price which amounts to the highest bid amount shall be taken as correct and this will be done by the procuring entity in accordance with the procedure for correction by giving prompt notice of any such correction to the supplier or contractor. If the bidder does not accept the corrected amount, the bid will be rejected, and the earnest money may be forfeited.

# BENGALURU EAST CITY CORPORATION

# Draft Tender Schedule

**Name of the Work: -** Providing services for Mapping of buildings and campuses using Total Stations & documenting floor wise land utilization area statements. Within the jurisdiction of BENGALURU EAST CITY CORPORATION,

| Sl No | Description of the work | Unit | Rate (Inclusive of all taxes) | |
|---|---|---|---|---|
| | | | Rs. In figures | Rs. in words |
| 1 | **Providing services for Mapping of buildings and campuses using Total Stations & documenting floor wise land utilization area statements. including all Taxes and Services** | **Per Sq.ft** | | |

**Executive Engineer (Mp & CS)**
**K.R.Pura Zone-02.**
**Bengaluru**

**East City Corporation.**